



NABARD Consultancy Services
(A Wholly owned subsidiary of NABARD)
(An ISO 9001:2015 Company)

Requirement of Project Based Contract Staff for Project Management Unit (PMU) for implementation of the plan for establishing new multipurpose PACS/ Dairy/ Fishery/ primary Co-operative Societies covering all Panchayats/ Villages

NABARD Consultancy Services (NABCONS) is a wholly owned Company of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com).

NABCONS invites **ONLY ONLINE** applications from Indian Citizens for 05 posts in various capacities on contract basis as Project Based Contract Staff for the project **“Project Management Unit (PMU) for implementation of the plan for establishing new multipurpose PACS/ Dairy/ Fishery/ primary Co-operative Societies covering all Panchayats/ Villages”**.

1. Details of vacancies and Place of Posting

A.

Sr.No.	Post	Vacancy	Place of posting
1	Project Specialist	04	New Delhi
2	Policy Research Associate	01	New Delhi
Total		05	

The Scope of work, desired educational qualification, experience and remuneration details are given below:

Sr. No	Name of the post	Scope of the Work	Educational Qualification and Experience
1	Project Specialist	<ul style="list-style-type: none"> a) Coordinate in establishment of new multipurpose PACS/ Dairy/ Fishery/primary cooperative societies in all uncovered Panchayats/villages by continuous interface with all project stakeholders. b) Follow up with PACS, Dairy and Fishery cooperatives/ DCCBs/ StCBs for obtaining project proposals. c) Provide guidance to the primary societies in submitting proposals and undertaking all necessary steps for smooth implementation of the action plans. d) Support in achieving convergence with various schemes identified under the plan such as National Programme for Dairy Development (NPDD) and Dairy Processing & Infrastructure Development Fund (DIDF) of Department of Animal Husbandry and Dairying; Pradhan Mantri Matsya Sampada Yojana (PMMSY) and Fisheries and Aquaculture Infrastructure Development (FIDF) of Department of Fisheries. e) Study the existing IT system to guide the department on process improvement and facilitating real time monitoring of formation of new cooperative societies. f) Prepare periodic reports as required by Ministry of Cooperation/ NCDC. g) Regular follow up with project stakeholders for timely achievement of targets h) IT System Strengthening: PMU team shall support in maintenance of the existing system. IT related activities shall also include study of existing system, guiding the department on process improvement, study of existing databases, suggestions for improvements and support departmental efforts in integration of portal with other portals of the government. i) Any other work assigned by NCDC from Time to Time. j) Any other work assigned by NABCONS from time to time. 	Professional with 8 plus years of relevant experience in Financial Institutions (including NBFC/MFI/Cooperatives/Insurance)/ Government sector/ Development sector.

Sr. No	Name of the post	Scope of the Work	Educational Qualification and Experience
2	Policy Research Associate	<ul style="list-style-type: none"> a) Coordinate in establishment of new multipurpose PACS/ Dairy/ Fishery/primary cooperative societies in all uncovered Panchayats/villages by continuous interface with all project stakeholders. b) Follow up with PACS, Dairy and Fishery cooperatives/ DCCBs/ StCBs for obtaining project proposals. c) Provide guidance to the primary societies in submitting proposals and undertaking all necessary steps for smooth implementation of the action plans. d) Support in achieving convergence with various schemes identified under the plan such as National Programme for Dairy Development (NPDD) and Dairy Processing & Infrastructure Development Fund (DIDF) of Department of Animal Husbandry and Dairying; Pradhan Mantri Matsya Sampada Yojana (PMMSY) and Fisheries and Aquaculture Infrastructure Development (FIDF) of Department of Fisheries. e) Study the existing IT system to guide the department on process improvement and facilitating real time monitoring of formation of new cooperative societies. f) Prepare periodic reports as required by Ministry of Cooperation/ NCDC. g) Regular follow up with project stakeholders for timely achievement of targets h) IT System Strengthening: PMU team shall support in maintenance of the existing system. IT related activities shall also include study of existing system, guiding the department on process improvement, study of existing databases, suggestions for improvements and support departmental efforts in integration of portal with other portals of the government. i) Any other work assigned by NCDC from Time to Time. j) Any other work assigned by NABCONS from time to time. 	MBA with 3 plus years of research experience

2. Remuneration

Candidate will be paid consolidated remuneration based on the experience, educational qualification and overall suitability of the candidate for the post as under:

Post	Consolidated Monthly remuneration
Project Specialist	On the basis of last drawn salary and as per Industry standards
Policy Research Associate	On the basis of last drawn salary and as per Industry standards

The candidates will be liable for tax liabilities under section 194J of the Income Tax Act & Rules in force and the tax will be deducted at source.

Other Facilities

In addition to the remuneration as mentioned above other facilities as under will also be provided:

S.No	Particulars	Eligibility as per post
A	Allowance during field visits	
i	TA/Conveyance/Hotel/HA	As per terms and conditions of the assignment.
ii	Tours	As per the requirement of NCDC
B	Other	
i	Leave	As per NABCONS Policy or MoU terms

Note: Other than the above, the consultants are not eligible for any other facilities/allowance like leave encashment, performance bonus, leave travel concession, etc.

3. Contract Period

The Project Based Contract Staff (PBCS) would be hired on contract basis initially for a period upto 26.04.2024 which may be extended based on the requirement of the project and performance or will be co-terminus with the project period.

4. Termination of contract

First 01 month will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter, the contract is terminable by giving 03 months' notice period on either side as per NABCONS policy.

5. How to Apply

Interested candidates may apply online in the prescribed format within 6 days from 03 May 2023 to 08 May 2023 by clicking links and filling the details therein:

Sr. No	Name of the Post	Link
1	Project Specialist	https://forms.office.com/r/5LJZWxMPRe
2	Policy Research Associate	https://forms.office.com/r/HwU0ya4dF2

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

Instructions

- i. Before applying, candidates should read all the instructions carefully and ensure that they fulfil all the eligibility criteria for the post. NABCONS would admit candidates on the basis of the information furnished in the ON-LINE application and shall verify their eligibility at the stage of interview/ joining. If, at any stage it is found that any information furnished in the ON-LINE application is false/incorrect or if according to the NABCONS, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for the interview/joining/ not allowed to continue, if joined.
- ii. Candidates are requested to apply only ON-ONLINE through NABCONS website (www.nabcons.com). No other mode of submission of application will be accepted.
- iii. **Important Dates/ Timelines**

Last date for submission of online applications	08 May 2023 Midnight
NABCONS reserves the right to make change in the dates indicated above.	

Please note that corrigendum, if any, issued related to the above advertisement will be published only on NABCONS website (www.nabcons.com).

6. General Information

- Only Shortlisted candidates will be called for the interview and may also be assessed for their proficiency in MS Office/ data management. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- The interview may be held in person or through virtual mode as may be required.
- The applicant may submit the declaration in the Google form with respect to the education qualification and experience. Self-attested copies of education qualifications and experience certificates are to be compulsorily submitted at the time of the interview. Original documents would be required for verification.
- Place of posting of the posts will be as per the locations mentioned in Section A above. The candidates can be posted anywhere in India depending upon the project requirement. Further, as a part of their functioning the above consultants may be required to travel across the mentioned state and other parts of the country from time to time. NABCONS will not provide accommodation for the selected/appointed candidates.
- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com) after the selection process is completed. The validity of the panel of selected and waitlisted candidates will be co-terminus with the project.
- No correspondence will be entertained from any ineligible and non-selected candidate in any matters regarding eligibility, the selection process, and documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result etc. The company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.

- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. Continuance in NABCONS' service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserve the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification, suitability, experience, etc.
- Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract appointee will have no claims as to seniority.
- The selected candidates shall not take up any part time / full time employment or assignments elsewhere or do any business during the period of their contract with NABCONS. The engagement shall automatically be terminated if he/ she joins any other organization without giving prior information. In such an event, NABCONS shall have the right to claim compensation/ damages, if any, as it may deem fit.
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.